



Welcome to our Office!

We are all so happy to have you as a patient. We want to inform you of our hours of operation, staff members, and cancellation policy.

Hours of Operation:

Monday	8:00am – 6:00pm	1:00 lunch hour
Mon. Summer Hours:	10:00am – 8:00pm	
Tuesday	8:00am – 6:00pm	1:00 lunch hour
Wednesday	8:00am – 6:00pm	1:00 lunch hour
Thursday	8:00am – 5:00pm	1:00 lunch hour
Thurs. Summer Hours:	8:00am – 2:00pm	No Lunch
Friday Winter Hours:	8:00am – 1:00pm	No Lunch
Saturday CLOSED!		
Sunday CLOSED!		

***Summer hours start May 1st and end October 1st.**

Our staff is as follows:

Cheryl Gough-Receptionist
Wendy Litwiller –Office Manager/DA
Kate Peel- Hygienist
Lucy Reeves – Hygienist

Lana Reis – Dental Assistant
Kelly Schmitt –Hygienist
Ingrid Schultz – Hygienist
Melissa Svarc- Hygienist

All patients will be charged a \$50 fee for missed appointments. This fee will not be applied when a **48-hour** cancellation notice is given. This policy will benefit all individuals and assist us in serving our patient's more efficiently, by allowing us time to fill cancelled time slots.

Most insurance companies require you to pay a copay for your services. If we are aware of your copay it will be due at the time of service. Please be prepared to pay it, to keep down our costs associated with sending statements. In response to requests for a payment plan option we have selected CareCredit. This offers an extended payment program, with low monthly payments. Other features included:

- No initial down Payment
- An interest free option is available
- You get treatment you need now, and can take time to pay

For an application or questions regarding CareCredit please give us a call or visit CareCredit.com.

We look forward to serving your dental needs in the future, and appreciate the trust and confidence you have placed in us for dental care. Thank you in advanced for your continued referrals of friends, co-workers and family. Please feel free to visit our website at www.drgreindds.com.

Sincerely,

George L. Grein, D.D.S.